

Highmark Builders is looking for a personable **Site Superintendent** with good communication skills to join their growing team.

If you're experienced in construction equipment and on-site leadership then this position is for you!

**What Highmark has to Offer You:**

- Flexible Paid Time Off Policy- **Offered to employees to promote work/life balance**
- Advancement and Education Opportunities
- Health Insurance- **company pays 100% of employee-only premium on lowest cost plan**
- Dental Insurance
- Vision Insurance
- Paid Holidays
- Profit Sharing
- Performance-based Bonuses
- 401K
- Competitive Wages

**Summary**

This individual will manage work directly on site to lead Highmark labor and subcontractors in the construction and quality control of our general contract jobs.

**Job Responsibilities:**

- Communicate with Project Managers about schedule changes, change orders, labor forecasting and daily logs on Buildertrend for each job site visit.
- Provide owners/clients with project updates and direct to Project Managers as needed.
- Secure the necessary material for each job by accurately creating lists.
- Ensure all tools and equipment are on site and checked out on EZ software when applicable.
- Call on dumpsters (delivery, swap-out, and pick up).
- Execute each project by ensuring the scope is followed and communicating all information and discrepancies with subcontractors, suppliers, and Project Managers.
- Maintain site cleanliness by ensuring materials are organized and removed if needed by the end of each day.
- Set safety expectations by securing specialized safety equipment and ensuring everyone operates this equipment correctly.
- Work with Project Managers to generate and complete punchlists.

**Qualifications:**

- 5+ years of leading construction projects
- Equipment operation experience
- IT & project management skills