

Exteriors by Highmark is looking for an adaptable and resourceful **Commercial Job Supervisor** with strong time management skills to supervise multiple construction crews on various sites.

**Summary:**

This individual will work directly with project managers and subcontractors to move projects from start to finish, prioritizing efficiency and quality. Their goal is to achieve the highest level of both customer communication and satisfaction.

**Pay: Starting at \$70,000**

**Job Responsibilities:**

- Communicate with project managers and subcontractors about construction progress
- Read and interpret building plans to ensure work is being performed to scope
- Manage materials, subcontractors, equipment, and jobsite cleanliness
- Communicate scheduling information to project managers and subcontractors
- Ensure the highest quality and safety standards are being always met

**Qualifications:**

- 5+ years of experience in the construction industry
- Ability to read and interpret building plans
- Strong written and oral communication skills
- Experience with commercial roofing, siding and window preferred
- Proficient in Microsoft Office software
- Experience with BuilderTrend preferred
- Valid Driver's License required

**The Highmark Difference:**

At Highmark Companies, we design, build, remodel, restore and project manage all under one roof. And we do it with our own people. We're experienced, passionate, and accomplish great things while working in a culture that is fun, driven, and professional. This year, we received the high honor of being named by Star Tribune as one of the 2022 Top 200 Workplaces in Minnesota. We couldn't have gotten this amazing honor without our employees. Come see what it's like to be a part of a Top Workplace!

**Benefits:** Our employees enjoy competitive benefits include a flexible paid time off policy, advancement and education opportunities, a company vehicle, health insurance (company pays 100% of employee-only premium on lowest cost), dental insurance, vision insurance, paid holidays, profit sharing and 401k.

**Culture:** Our culture lives within our five core values– wise, intentional, driven, trustworthy and humble. That is the center of all our employee decisions. If these core values are a part of who you are, join our team and contribute to the endless heights this organization can reach. Learn more at [HighmarkCos.com](http://HighmarkCos.com)