

## **Asset Manager**

Highmark Companies is looking to add a highly motivated and detail-oriented Asset Manager to our growing team in Savage, MN. The Asset Manager will leverage leadership skills and technical knowledge to lead the maintenance and asset management of facilities, vehicle fleet, equipment, and tools while ensuring a safe working environment.

### **What Highmark has to Offer You:**

- Advancement and Education Opportunities
- Health Insurance- **company pays 100% of employee-only premium**
- Dental Insurance
- Vision Insurance
- Paid Time Off
- Paid Holidays
- Profit Sharing
- 401K
- Minimum Wages Starting at \$55,000 per year

### **Responsibilities:**

- Provides oversight of facilities & grounds
- Leads management of facilities, fleet, equipment tools and shop
- Management of warehouse, shipping and receiving
- Maintenance management of fleet, large equipment and tools

### **Qualifications:**

- Valid Driver's License with the ability to pass MVR screening
- Valid medical certificate or ability to obtain one upon employment
- Facilities & warehouse management experience
- Commercial building maintenance and repair experience
- Ability to perform general building and vehicle maintenance and repairs
- Strong written and verbal communication skills
- Highly organized and detail oriented
- Forward thinking and problem-solving mentality
- Facilities maintenance: 3 years (Preferred)
- Vehicle maintenance: 3 years (Required)
- Groundskeeping: 1 year (Preferred)
- Warehouse management: 3 years (Preferred)