

EXTERIORS

BY HIGHMARK

Exteriors by Highmark is hiring an experienced **Commercial Estimator**. This position is responsible for preparing accurate and timely cost estimates for commercial construction projects. This includes estimating the cost of labor, materials, equipment, and other expenses associated with each project. The Commercial Estimator also works closely with the Project Manager to ensure that the project is completed on time and within budget. Pay: \$80,000 annually.

Responsibilities:

- Prepare detailed cost estimates for commercial construction projects based on plans, specifications, and other project documentation.
- Research and obtain quotes from subcontractors and suppliers.
- Analyze and evaluate bids from subcontractors and suppliers.
- Identify and assess potential risks and challenges to project costs.
- Develop contingency plans to mitigate project risks.
- Work with the project manager to develop and manage the project budget.
- Track project costs and progress against the budget.
- Identify and report on any cost overruns or delays.
- Stay up to date on the latest construction costs and trends.

What Highmark Companies offers to you:

- Competitive Base Salary
- Health Insurance- Company pays 100% of employee premium
- Health Savings Account
- Dental
- Vision
- 401K + Company Matching
- Paid Holidays
- Responsible Paid Time Off Policy (flexibility to take time off to balance life outside of work)
- Profit Sharing
- Paid Employee Referral Program
- Great culture and team dynamic

Highmark Companies has been named as one of the Top 200 Workplaces in Minnesota by the Star Tribune in 2022 & 2023! Top Workplaces recognizes the most progressive companies in Minnesota based on employee opinions measuring engagement, organizational health, and satisfaction. The analysis included responses from over 79,000 employees at Minnesota public, private and nonprofit organizations. We couldn't have gotten this amazing honor without our employees. **Come see what it's like to be a part of a Top Workplace!**



Qualifications:

- Bachelor's degree in construction management, engineering, or a related field preferred.
- 3-5 years of experience in commercial construction estimating required.
- Strong analytical and problem-solving skills.
- Excellent communication and interpersonal skills.
- Ability to work independently and as part of a team.
- Proficiency in Microsoft Office Suite and construction estimating software.
- Experience with Bluebeam, Sage estimating, PlanSwift, and BuilderTREND are all a plus but not required.