

EXTERIORS

BY HIGHMARK

Exteriors by Highmark is hiring an adaptable and resourceful **Job Supervisor** with strong time management skills to supervise multiple construction crews on various sites. The Job Supervisor will work directly with project managers and subcontractors to move projects from start to finish, prioritizing efficiency and quality. Their goal is to achieve the highest level of both customer communication and satisfaction.

Pay: \$70,000 annually

Responsibilities:

- Communicate with project managers and subcontractors about construction progress.
- Read and interpret building plans to ensure work is being performed to scope.
- Manage materials, subcontractors, equipment, and jobsite cleanliness.
- Communicate scheduling information to project managers and subcontractors.
- Ensure the highest quality and safety standards are being always met.

What Highmark Companies offers to you:

- Competitive Base Salary
- Company Vehicle + Fuel Card
- Health Insurance- Company pays 100% of employee premium
- Health Savings Account
- Dental
- Vision
- 401K + Company Matching
- Paid Holidays
- Responsible Paid Time Off Policy (flexibility to take time off to balance life outside of work)
- Profit Sharing
- Paid Employee Referral Program
- Great culture and team dynamic

Highmark Companies has been named as one of the Top 200 Workplaces in Minnesota by the Star Tribune in 2022 & 2023! Top Workplaces recognizes the most progressive companies in Minnesota based on employee opinions measuring engagement, organizational health, and satisfaction. The analysis included responses from over 79,000 employees at Minnesota public, private and nonprofit organizations. We couldn't have gotten this amazing honor without our employees. **Come see what it's like to be a part of a Top Workplace!**



Qualifications:

- 5+ years of experience in the construction industry.
- Ability to read and interpret building plans.
- Strong written and oral communication skills.
- Experience with commercial roofing, siding and window preferred.
- Proficient in Microsoft Office software.
- Experience with BuilderTREND preferred.
- Valid driver's license and good driving record and ability to pass an MVR screening.
- Must pass a background check.
- Valid DOT Medical Card or the ability to obtain DOT Medical Card.