

Benton County

Emergency Response Procedures Plan for Benton County, Minnesota

This plan provides a framework for responding to emergencies within Benton County, Minnesota, including key contacts, local authorities, evacuation procedures, first aid and medical assistance, and how to report an incident.

1. Emergency Contacts

Key Emergency Numbers:

- Emergency Services (Fire, Medical, Police): 911
- Highmark Companies:
 - HR Manager: (763) 270-7623
 - Risk & Compliance Manager: (763) 270-7619
 - Nurse Hotline: (844) 412-7951
- Benton County Sheriff's Office (Non-Emergency): (320) 968-7201
- Poison Control: 1-800-222-1222
- Benton County Health Department: (320) 968-5087
- American Red Cross (Local Chapter): (320) 251-7641
- National Weather Service (Weather Alerts): 1-800-889-6889

2. Local Authorities

- Benton County Sheriff's Office
 - Phone: (320) 968-7201
 - Address: 581 Minnesota 23, Foley, MN 56329
 - Services: Law enforcement, search and rescue, emergency coordination.
- Sauk Rapids Fire Department
 - Phone: (320) 251-5940 (Non-emergency)
 - Address: 408 N Benton Dr., Sauk Rapids, MN 56379
 - Services: Fire suppression, rescue operations, hazardous material incidents.
- Foley Police Department
 - Phone: (320) 968-0800 (Non-emergency)
 - Address: 251 4th Ave N, Foley, MN 56329
 - Services: General law enforcement, criminal investigations, and public safety services.

3. Evacuation Procedures

Evacuation Routes and Shelters:

- Designated Evacuation Routes: Major roads include U.S. Highway 10, State Highway 23, and local routes.
- Evacuation Shelters:
 - Foley High School - 621 Penn St., Foley, MN 56329
 - Sauk Rapids Government Center - 250 Summit Ave. N, Sauk Rapids, MN 56379
 - Rice City Hall - 205 Main St. E, Rice, MN 56367

Evacuation Procedure:

1. Stay Informed: Monitor local news, weather reports, and official social media from authorities.
 2. Follow Authorities' Instructions: Evacuations will be directed by law enforcement or emergency personnel.
 3. Secure Your Site: Close windows and doors, unplug appliances to prevent fire hazards.
 4. Leave Early: Avoid traffic congestion and risks by evacuating promptly.
 5. Special Needs Assistance: Contact Benton County Emergency Management at (320) 968-7201 for evacuation support.
 6. Stay Together: Evacuate with your team or family when possible.
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4. First Aid and Medical Assistance and Mental Health Crisis Support

First Aid Procedures:

- Basic First Aid Kit: Keep a well-stocked first aid kit at home, work, and in your vehicle. Include supplies like bandages, antiseptics, gloves, scissors, burn cream, pain relievers, etc.

Local Medical Assistance:

- St. Cloud Hospital
 - Phone: (320) 251-2700
 - Address: 1406 6th Ave. N, St. Cloud, MN 56303
 - Services: Emergency care, trauma center, inpatient and outpatient services.
- CentraCare – Foley Clinic
 - Phone: (320) 968-7234
 - Address: 185 Hwy 23 W, Foley, MN 56329
 - Services: General medical care, urgent care services.

In Case of Injury or Medical Emergency:

1. Call 911 for immediate medical emergencies.
2. Provide First Aid if you are trained, including CPR, wound care, or stabilizing injuries until medical help arrives.
3. Transport to Hospital: If safe to do so, transport injured individuals to the nearest medical facility. Otherwise, wait for emergency responders.

Mental Health Crisis Services:

- Benton County Mental Health Crisis Line: (320) 253-5555 (Available 24/7)
 - National Suicide Prevention Lifeline: Dial 988 (Available 24/7)
 - Crisis Text Line: Text HOME to 741741 (Available 24/7)
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5. How to Report an Incident

General Reporting Procedures:

1. Immediate Emergency Situations: Dial 911 for life-threatening emergencies, such as fire, medical emergencies, criminal activity, or accidents.
 - Provide clear details including your location, nature of the emergency, and any potential hazards.

2. Report Non-Emergency Incidents:

- Notify your Project Manager or Supervisor at the office first. They will provide directions on any further reporting measures. As best as you are able stick to the facts with what you relay to them.
- If Health or Safety related Notify Amy Robertson (HR) or if you are unable to reach them your Compliance Coordinator.

3. Non-Emergency Reporting:

- Benton County Sheriff's Office (Non-Emergency): (320) 968-7201
- Foley Police Department (Non-Emergency): (320) 968-0800

4. Public Health and Environmental Hazards:

- Benton County Health Department: (320) 968-5087
- Minnesota Department of Natural Resources (DNR): (651) 296-6157 (for wildlife incidents, pollution, etc.)

5. Utility Emergencies:

- East Central Energy (Power Outages): 1-800-254-7944
- CenterPoint Energy (Gas Leaks or Emergencies): 1-800-296-9815
- Foley Public Works (Water and Sewer): (320) 968-7260