

Hubbard County

Emergency Response Procedures Plan for Hubbard County, Minnesota

This plan provides a framework for responding to emergencies within Hubbard County, Minnesota, including key contacts, local authorities, evacuation procedures, first aid and medical assistance, and how to report an incident.

1. Emergency Contacts

Key Emergency Numbers:

- Emergency Services (Fire, Medical, Police): 911
 - Highmark Companies:
 - HR Manager: (763) 270-7623
 - Risk & Compliance Manager: (763) 270-7619
 - Nurse Hotline: (844) 412-7951
 - Hubbard County Sheriff's Office (Non-Emergency): (218) 732-3331
 - Poison Control: 1-800-222-1222
 - Hubbard County Public Health: (218) 732-3000
 - American Red Cross (Local Chapter): (218) 722-0071
 - National Weather Service (Weather Alerts): 1-800-889-6889
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2. Local Authorities

- Hubbard County Sheriff's Office
 - Phone: (218) 732-3331
 - Address: 301 Court Ave, Park Rapids, MN 56470
 - Services: Law enforcement, emergency management, search and rescue.
 - Park Rapids Fire Department
 - Phone: (218) 732-7525 (Non-emergency)
 - Address: 410 5th St W, Park Rapids, MN 56470
 - Services: Fire response, rescue, and public safety education.
 - Park Rapids Police Department
 - Phone: (218) 732-3385 (Non-emergency)
 - Address: 203 1st St W, Park Rapids, MN 56470
 - Services: Law enforcement, emergency response, and investigations.
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3. Evacuation Procedures

Evacuation Routes and Shelters:

- Designated Evacuation Routes: Main roadways include US-71, MN-34, and MN-87.
- Evacuation Shelters:
 - Park Rapids Area High School - 401 Huntsinger Ave, Park Rapids, MN 56470
 - Century School - 501 Helten Ave, Park Rapids, MN 56470
 - Hubbard Community Center - 12141 Co Hwy 6, Hubbard, MN 56469

Evacuation Procedure:

1. Monitor Alerts: Stay up to date via local media and official social media accounts.
2. Follow Official Instructions: Move quickly and calmly to evacuation routes and designated shelters.

3. Secure Location: Power down electronics, lock doors, and gather essentials.
4. Special Assistance: Contact Hubbard County Emergency Management at (218) 732-3331.
5. Evacuate Together: Leave with your group or family for safety.

4. First Aid and Medical Assistance and Mental Health Crisis Support

First Aid Procedures:

- Basic First Aid Kit: Keep a well-stocked first aid kit at home, work, and in your vehicle. Include supplies like bandages, antiseptics, gloves, scissors, burn cream, pain relievers, etc.

Local Medical Assistance:

- CHI St. Joseph's Health
 - Phone: (218) 732-3311
 - Address: 600 Pleasant Ave S, Park Rapids, MN 56470
 - Services: Full-service hospital, emergency care, diagnostics.
- Sanford Health Park Rapids Clinic
 - Phone: (218) 699-3300
 - Address: 1107 1st St E, Park Rapids, MN 56470
 - Services: Family medicine, urgent care, specialty care.

In Case of Injury or Medical Emergency:

1. Call 911 for immediate medical emergencies.
2. Provide First Aid if you are trained, including CPR, wound care, or stabilizing injuries until medical help arrives.
3. Transport to Hospital: If safe to do so, transport injured individuals to the nearest medical facility. Otherwise, wait for emergency responders.

Mental Health Crisis Services:

- Hubbard County Mental Health Crisis Line: (800) 422-0045 (24/7)
- National Suicide Prevention Lifeline: Dial 988 (Available 24/7)
- Crisis Text Line: Text HOME to 741741 (Available 24/7)

5. How to Report an Incident

General Reporting Procedures:

1. Immediate Emergency Situations: Dial 911 for life-threatening emergencies, such as fire, medical emergencies, criminal activity, or accidents.
 - Provide clear details including your location, nature of the emergency, and any potential hazards.
2. Report Non-Emergency Incidents:
 - Notify your Project Manager or Supervisor at the office first. They will provide directions on any further reporting measures. As best as you are able stick to the facts with what you relay to them.
 - If Health or Safety related Notify Amy Robertson (HR) or if you are unable to reach them your Compliance Coordinator.

3. Non-Emergency Reporting:
 - Hubbard County Sheriff's Office (Non-Emergency): (218) 732-3331
 - Park Rapids Police Department (Non-Emergency): (218) 732-3385

4. Health and Environmental Hazards:
 - Hubbard County Public Health: (218) 732-3000
 - Minnesota Department of Natural Resources: (651) 296-6157

5. Utility Emergencies:
 - Itasca-Mantrap Co-op Electric (Power): 1-888-713-3377
 - CenterPoint Energy (Gas): 1-800-296-9815
 - Park Rapids Public Utilities (Water & Sewer): (218) 732-4159