

# Scott County

## Emergency Response Procedures Plan for Scott County, Minnesota

This plan outlines key procedures and contacts for responding to emergencies in Scott County, Minnesota. It covers emergency contacts, local authorities, evacuation procedures, first aid and medical assistance, and how to report an incident.

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### 1. Emergency Contacts

Key Emergency Numbers:

- Emergency Services (Fire, Medical, Police): 911
  - Highmark Companies:
    - HR Manager: (763) 270-7623
    - Risk & Compliance Manager: (763) 270-7619
    - Nurse Hotline: (844) 412-7951
  - Non-Emergency Law Enforcement: Scott County Sheriff's Office - (952) 445-1411
  - Poison Control: 1-800-222-1222
  - Scott County Health Department: (952) 496-8550
  - Red Cross (Local Chapter): (612) 871-7676
  - National Weather Service (Weather Alerts): 1-800-329-0997
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### 2. Local Authorities

Scott County Sheriff's Office

- Phone: (952) 445-1411
- Address: 301 Fuller Street South, Shakopee, MN 55379
- Services: Law enforcement, search and rescue, emergency response coordination.

Shakopee Fire Department

- Phone: (952) 233-9520
- Address: 100 N. Fuller Street, Shakopee, MN 55379
- Services: Fire suppression, rescue operations, hazardous materials management.

Local Police Departments

- Shakopee Police Department
    - Phone: (952) 233-9400
    - Address: 475 Gorman Street, Shakopee, MN 55379
  - Prior Lake Police Department
    - Phone: (952) 447-2293
    - Address: 4646 Dakota Street SE, Prior Lake, MN 55372
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### 3. Evacuation Procedures

Evacuation Routes and Shelters:

- Designated Evacuation Routes: Public roads and highways within Scott County, including Interstate 35, U.S. Highway 169, and local road systems.

- Evacuation Shelters:
  - Shakopee High School - 100 17th Ave W, Shakopee, MN 55379
  - Prior Lake High School - 7575 150th St W, Prior Lake, MN 55372
  - Jordan Middle School - 500 Sunset Dr, Jordan, MN 55352

Evacuation Procedure:

1. Stay Informed: Pay attention to weather alerts, local news broadcasts, and official social media updates.
2. Follow Authorities: Always follow evacuation instructions from local authorities (Sheriff's office, fire, and police departments).
3. Secure Your Site: If evacuating from a site, secure windows and doors, and unplug appliances to prevent fire hazards.
4. Leave Early: Evacuate as soon as an evacuation order is issued to avoid last-minute chaos.
5. Special Needs Considerations: Contact the Scott County Emergency Management Office (952-496-8324) for assistance with individuals who have special needs.
6. Stay Together: Evacuate with the team when possible.

#### 4. First Aid and Medical Assistance

First Aid Procedures:

- Basic First Aid Kit: Ensure your truck and/or site has a fully stocked first aid kit with supplies such as bandages, antiseptics, gloves, and scissors.

Local Medical Assistance:

- St. Francis Regional Medical Center
  - Phone: (952) 403-2000
  - Address: 1455 St. Francis Avenue, Shakopee, MN 55379
  - Services: Emergency care, inpatient services, surgery, and outpatient care.
- Park Nicollet Clinic – Prior Lake
  - Phone: (952) 447-8830
  - Address: 315 2nd Street SW, Prior Lake, MN 55372
  - Services: General medical care, walk-in clinic, family medicine.

In Case of Injury or Medical Emergency:

1. Call 911: If someone is injured or experiencing a medical emergency, call 911 immediately.
2. Provide First Aid: Administer first aid if you are trained (e.g., CPR, bleeding control).
3. Transport to Hospital: If necessary and safe, transport the injured person to the nearest hospital, or wait for emergency medical services (EMS).

**Mental Health Crisis Services:**

- **Scott County Mental Health Crisis Line:**
  - **Phone:** (952)818-3702 (Available 4:30pm -8am)

- **National Suicide Prevention Lifeline** (Now 988)
    - **Phone:** 988 (Available 24/7)
  - **Crisis Text Line:**
    - **Text:** HOME to 741741 (Available 24/7)
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## 5. How to Report an Incident

General Reporting Procedures:

1. Call 911 for Immediate Emergencies: If the situation involves an immediate threat to life, property, or the environment, dial 911. Provide your location, type of emergency, and any details that might help responders.
2. Report Non-Emergency Incidents:
  - Notify your Project Manager or Supervisor at the office first. They will provide directions on any further reporting measures. As best as you are able stick to the facts with what you relay to them.
  - If Health or Safety related Notify Amy Robertson (HR) or if you are unable to reach them your Compliance Coordinator.
3. Other Resources available
  - Non-Emergency Law Enforcement Reporting: For non-urgent issues such as property damage, theft, or suspicious activities, contact the Scott County Sheriff's Office or local police department.
  - Wildlife or Environmental Concerns: Contact the Minnesota Department of Natural Resources (DNR) at (651) 296-6157 for reporting wildlife incidents or environmental hazards.
  - Public Health Emergencies: Report outbreaks, health concerns, or unsafe conditions to the Scott County Health Department (952) 496-8550.
4. Online Reporting Options: For less immediate concerns, many local authorities provide online forms for incident reporting. Check their respective websites for more details.
  - Scott County Sheriff's Office: [www.co.scott.mn.us/sheriff](http://www.co.scott.mn.us/sheriff)
  - Shakopee Police Department: [www.shakopeemn.gov](http://www.shakopeemn.gov)

Report Power Outages or Utility Emergencies:

- Xcel Energy: 1-800-895-1999 (24/7 emergency line for power outages)
- CenterPoint Energy: 1-800-296-9815