

## Sherburne County

### Emergency Response Procedures Plan for Sherburne County, Minnesota

This plan provides a framework for responding to emergencies within Sherburne County, Minnesota, including key contacts, local authorities, evacuation procedures, first aid and medical assistance, and how to report an incident.

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#### 1. Emergency Contacts

Key Emergency Numbers:

- Emergency Services (Fire, Medical, Police): 911
  - Highmark Companies:
    - HR Manager: (763) 270-7623
    - Risk & Compliance Manager: (763) 270-7619
    - Nurse Hotline: (844) 412-7951
  - Non-Emergency Law Enforcement:
    - Sherburne County Sheriff's Office: (763) 765-3500
  - Poison Control: 1-800-222-1222
  - Sherburne County Health Department: (763) 765-4000
  - Red Cross (Local Chapter): (612) 871-7676
  - National Weather Service (Weather Alerts): 1-800-329-0997
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#### 2. Local Authorities

- Sherburne County Sheriff's Office
    - Phone: (763) 765-3500
    - Address: 13880 Business Center Dr NW, Elk River, MN 55330
    - Services: Law enforcement, search and rescue, emergency coordination.
  - Elk River Fire Department
    - Phone: (763) 635-1100 (Non-emergency)
    - Address: 13073 Orono Pkwy NW, Elk River, MN 55330
    - Services: Fire suppression, rescue operations, hazardous material incidents.
  - Big Lake Police Department
    - Phone: (763) 251-2996 (Non-emergency)
    - Address: 790 Minnesota Ave, Big Lake, MN 55309
    - Services: General law enforcement, criminal investigations, and public safety services.
  - Becker Fire Department
    - Phone: (763) 200-4275
    - Address: 12060 Hancock St SE, Becker, MN 55308
    - Services: Fire response, rescue operations, public safety education.
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#### 3. Evacuation Procedures

Evacuation Routes and Shelters:

- Designated Evacuation Routes: Primary roads include U.S. Highway 10, Highway 169, and State Highway 25. Local adjustments will be made as necessary.
- Evacuation Shelters:
  - Elk River High School - 900 School St NW, Elk River, MN 55330
  - Big Lake High School - 501 Minnesota Ave, Big Lake, MN 55309
  - Becker High School - 12000 Hancock St SE, Becker, MN 55308

Evacuation Procedure:

- Stay Informed: Follow local news, weather reports, and official social media accounts from authorities (Sherburne County Emergency Management, local police/fire).
- Follow Authorities' Instructions: Evacuations will be directed by local law enforcement or emergency management personnel.
- Secure Your Site: Secure windows and doors, unplug appliances.
- Leave Early: Leave promptly if an evacuation order is given.
- Special Needs Assistance: Contact Sherburne County Emergency Management at (763) 765-3500 for assistance.
- Stay Together: Evacuate with the team when possible.

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#### 4. First Aid and Medical Assistance and Mental Health Crisis Support

First Aid Procedures:

- Basic First Aid Kit: Include bandages, antiseptics, gloves, scissors, burn cream, and pain relievers.

Local Medical Assistance:

- Fairview Northland Medical Center
  - Phone: (763) 389-1313
  - Address: 911 Northland Dr, Princeton, MN 55371
  - Services: Emergency care, trauma center, inpatient and outpatient services.
- CentraCare Monticello Hospital
  - Phone: (763) 295-2945
  - Address: 1013 Hart Blvd, Monticello, MN 55362
  - Services: Urgent care, primary care, outpatient services.

In Case of Injury or Medical Emergency:

- Call 911 for emergencies.
- Provide First Aid if trained.
- Transport to the hospital if safe.

Mental Health Crisis Services:

- Sherburne County Mental Health Crisis Line: (800) 635-8008 (Available 24/7)
  - National Suicide Prevention Lifeline: 988 (Available 24/7)
  - Crisis Text Line: Text HOME to 741741 (Available 24/7)
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## 5. How to Report an Incident

### General Reporting Procedures:

- Immediate Emergency Situations: Dial 911.
- Provide clear details about the emergency.

### Report Non-Emergency Incidents:

- Notify your Project Manager or Supervisor first.
- If safety-related, notify Amy Robertson (HR) or Compliance Coordinator.

### Non-Emergency Reporting:

- Sherburne County Sheriff's Office: (763) 765-3500
- Elk River Police Department: (763) 635-1200
- Big Lake Police Department: (763) 251-2996

### Public Health and Environmental Hazards:

- Sherburne County Health Department: (763) 765-4000
- Minnesota Department of Natural Resources (DNR): (651) 296-6157

### Utility Emergencies:

- Xcel Energy (Power Outages): 1-800-895-1999
- CenterPoint Energy (Gas Leaks or Emergencies): 1-800-296-9815
- Elk River Public Works (Water and Sewer): (763) 635-1000