

Steele County

Emergency Response Procedures Plan for Steele County, Minnesota

This plan provides a framework for responding to emergencies within Steele County, Minnesota, including key contacts, local authorities, evacuation procedures, first aid and medical assistance, and how to report an incident.

1. Emergency Contacts

Key Emergency Numbers:

- Emergency Services (Fire, Medical, Police): 911
 - Highmark Companies:
 - HR Manager: (763) 270-7623
 - Risk & Compliance Manager: (763) 270-7619
 - Nurse Hotline: (844) 412-7951
 - Steele County Sheriff's Office (Non-Emergency): (507) 451-8232
 - Poison Control: 1-800-222-1222
 - Steele County Public Health: (507) 444-7650
 - American Red Cross (Rochester Chapter): (507) 287-2200
 - National Weather Service (Weather Alerts): 1-800-889-6889
-

2. Local Authorities

- Steele County Sheriff's Office
 - Phone: (507) 451-8232
 - Address: 204 E Pearl St, Owatonna, MN 55060
 - Services: Law enforcement, emergency response, and public safety.
 - Owatonna Police Department
 - Phone: (507) 444-3800 (Non-emergency)
 - Address: 204 E Pearl St, Owatonna, MN 55060
 - Services: Citywide police services, response to public safety incidents.
 - Blooming Prairie Police Department
 - Phone: (507) 583-7885 (Non-emergency)
 - Address: 138 Hwy Ave S, Blooming Prairie, MN 55917
 - Services: Local law enforcement and emergency assistance.
-

3. Evacuation Procedures

Evacuation Routes and Shelters:

- Designated Evacuation Routes: Interstate 35, U.S. Highway 14, and State Highway 218.
- Evacuation Shelters:
 - Owatonna High School - 333 E School St, Owatonna, MN 55060
 - Trinity Lutheran Church - 609 Lincoln Ave, Owatonna, MN 55060
 - Blooming Prairie High School - 202 4th Ave NW, Blooming Prairie, MN 55917

Evacuation Procedure:

1. Stay Updated: Monitor alerts and advisories.
2. Follow Instructions: Respond to evacuation orders promptly.
3. Secure Premises: Lock doors, shut off utilities.
4. Call for Help: Contact Steele County Emergency Management at (507) 451-8232.
5. Stay Together: Evacuate as a group when possible.

4. First Aid and Medical Assistance and Mental Health Crisis Support

First Aid Procedures:

- Basic First Aid Kit: Keep a well-stocked first aid kit at home, work, and in your vehicle. Include supplies like bandages, antiseptics, gloves, scissors, burn cream, pain relievers, etc.

Local Medical Assistance:

- Mayo Clinic Health System – Owatonna
 - Phone: (507) 451-1120
 - Address: 2200 NW 26th St, Owatonna, MN 55060
 - Services: Emergency and general medical services.

In Case of Injury or Medical Emergency:

1. Call 911 for immediate medical emergencies.
2. Provide First Aid if you are trained, including CPR, wound care, or stabilizing injuries until medical help arrives.
3. Transport to Hospital: If safe to do so, transport injured individuals to the nearest medical facility. Otherwise, wait for emergency responders.

Mental Health Crisis Services:

- South Central Mobile Crisis Team: (877) 399-3040 (Available 24/7)
- National Suicide Prevention Lifeline: Dial 988 (Available 24/7)
- Crisis Text Line: Text HOME to 741741 (Available 24/7)

5. How to Report an Incident

General Reporting Procedures:

1. Immediate Emergency Situations: Dial 911 for life-threatening emergencies, such as fire, medical emergencies, criminal activity, or accidents.
 - Provide clear details including your location, nature of the emergency, and any potential hazards.
2. Report Non-Emergency Incidents:
 - Notify your Project Manager or Supervisor at the office first. They will provide directions on any further reporting measures. As best as you are able stick to the facts with what you relay to them.

- If Health or Safety related Notify Amy Robertson (HR) or if you are unable to reach them your Compliance Coordinator.
3. Local Non-Emergency Contacts:
 - Steele County Sheriff's Office: (507) 451-8232
 - Owatonna Police Department: (507) 444-3800
 4. Health and Environmental Hazards:
 - Steele County Public Health: (507) 444-7650
 - Minnesota DNR: (651) 296-6157
 5. Utility Emergencies:
 - Xcel Energy: 1-800-895-1999 (Electric/Gas)
 - Owatonna Public Utilities: (507) 451-2480