

## Todd County

### Emergency Response Procedures Plan for Todd County, Minnesota

This plan provides a framework for responding to emergencies within Todd County, Minnesota, including key contacts, local authorities, evacuation procedures, first aid and medical assistance, and how to report an incident.

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#### 1. Emergency Contacts

Key Emergency Numbers:

- Emergency Services (Fire, Medical, Police): 911
  - Highmark Companies:
    - HR Manager: (763) 270-7623
    - Risk & Compliance Manager: (763) 270-7619
    - Nurse Hotline: (844) 412-7951
  - Todd County Sheriff's Office (Non-Emergency): (320) 732-2157
  - Poison Control: 1-800-222-1222
  - Todd County Health & Human Services: (320) 732-4500
  - American Red Cross (Local Chapter): (218) 722-0071
  - National Weather Service (Weather Alerts): 1-800-889-6889
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#### 2. Local Authorities

- Todd County Sheriff's Office
    - Phone: (320) 732-2157
    - Address: 115 3rd St S, Long Prairie, MN 56347
    - Services: Law enforcement, emergency response coordination.
  - Long Prairie Fire Department
    - Phone: (320) 732-2305 (Non-emergency)
    - Address: 125 3rd St S, Long Prairie, MN 56347
    - Services: Fire suppression, hazardous materials response, rescue.
  - Staples Police Department
    - Phone: (218) 894-1841 (Non-emergency)
    - Address: 301 2nd Ave NE, Staples, MN 56479
    - Services: Local law enforcement and public safety.
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#### 3. Evacuation Procedures

Evacuation Routes and Shelters:

- Designated Evacuation Routes: U.S. Highway 71, State Highway 27, and MN-287.
- Evacuation Shelters:
  - Long Prairie-Grey Eagle High School - 510 9th St NE, Long Prairie, MN 56347
  - Staples-Motley High School - 401 Centennial Ln, Staples, MN 56479

- Bertha-Hewitt School - 310 Central Ave S, Bertha, MN 56437

Evacuation Procedure:

1. Stay Alert: Monitor weather alerts and news.
  2. Respond Quickly: Follow official directions for evacuation.
  3. Prepare: Secure premises, bring emergency supplies.
  4. Assistance for Vulnerable Individuals: Call Todd County Emergency Management at (320) 732-2157.
  5. Group Evacuation Encouraged: Stay together with others when evacuating.
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#### **4. First Aid and Medical Assistance and Mental Health Crisis Support**

First Aid Procedures:

- Basic First Aid Kit: Keep a well-stocked first aid kit at home, work, and in your vehicle. Include supplies like bandages, antiseptics, gloves, scissors, burn cream, pain relievers, etc.

Local Medical Assistance:

- CentraCare - Long Prairie Hospital
  - Phone: (320) 732-2131
  - Address: 20 9th St SE, Long Prairie, MN 56347
  - Services: Emergency care, diagnostic services, inpatient care.

In Case of Injury or Medical Emergency:

1. Call 911 for immediate medical emergencies.
2. Provide First Aid if you are trained, including CPR, wound care, or stabilizing injuries until medical help arrives.
3. Transport to Hospital: If safe to do so, transport injured individuals to the nearest medical facility. Otherwise, wait for emergency responders.

**Mental Health Crisis Services:**

- Todd County Mental Health Crisis Line: (800) 247-2809 (Available 24/7)
  - National Suicide Prevention Lifeline: Dial 988 (Available 24/7)
  - Crisis Text Line: Text HOME to 741741 (Available 24/7)
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#### **5. How to Report an Incident**

General Reporting Procedures:

1. Immediate Emergency Situations: Dial 911 for life-threatening emergencies, such as fire, medical emergencies, criminal activity, or accidents.
  - Provide clear details including your location, nature of the emergency, and any potential hazards.
2. Report Non-Emergency Incidents:

- Notify your Project Manager or Supervisor at the office first. They will provide directions on any further reporting measures. As best as you are able stick to the facts with what you relay to them.
  - If Health or Safety related Notify Amy Robertson (HR) or if you are unable to reach them your Compliance Coordinator.
3. Non-Emergency Reporting Contacts:
- Todd County Sheriff's Office: (320) 732-2157
  - Staples Police Department: (218) 894-1841
4. Health and Environmental Issues:
- Todd County Health & Human Services: (320) 732-4500
  - Minnesota DNR: (651) 296-6157
5. Utility Emergencies:
- Minnesota Power: 1-800-228-4966
  - CenterPoint Energy (Gas): 1-800-296-9815
  - Long Prairie Public Works (Water/Sewer): (320) 732-2167