

## Washburn County

### Emergency Response Procedures Plan for Washburn County, Wisconsin

This plan provides a framework for responding to emergencies within Washburn County, Wisconsin, including key contacts, local authorities, evacuation procedures, first aid and medical assistance, and how to report an incident.

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#### 1. Emergency Contacts:

Key Emergency Numbers:

- Emergency Services (Fire, Medical, Police): 911
  - Highmark Companies:
    - HR Manager: (763) 270-7623
    - Risk & Compliance Manager: (763) 270-7619
    - Nurse Hotline: (844) 412-7951
  - Washburn County Sheriff's Office (Non-Emergency): (715) 468-4720
  - Poison Control: 1-800-222-1222
  - Washburn County Public Health: (715) 635-4400
  - American Red Cross (Northwest Wisconsin Chapter): (715) 514-1260
  - National Weather Service (Weather Alerts): 1-800-889-6889
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#### 2. Local Authorities:

- Washburn County Sheriff's Office
    - Phone: (715) 468-4720
    - Address: 421 US Hwy 63, Shell Lake, WI 54871
    - Services: Law enforcement, emergency response.
  - Shell Lake Police Department
    - Phone: (715) 468-7640
    - Address: 501 1st St, Shell Lake, WI 54871
    - Services: Municipal safety and patrol.
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#### 3. Evacuation Procedures:

Evacuation Routes and Shelters:

- Designated Evacuation Routes: State Hwy 63, State Hwy 70
- Evacuation Shelters:
  - Shell Lake High School - 271 US-63, Shell Lake, WI 54871
  - Washburn County Services Center - 304 2nd St, Shell Lake, WI 54871

Evacuation Procedure:

1. Stay Informed: Monitor emergency notifications.
2. Evacuate Promptly: Respond to official instructions.
3. Secure Property: Shut down utilities, lock premises.

4. Call for Help: Contact Washburn County Emergency Management at (715) 468-4720.
5. Evacuate in Groups: Coordinate evacuation efforts.

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#### **4. First Aid and Medical Assistance and Mental Health Crisis Support**

##### First Aid Procedures:

- Basic First Aid Kit: Keep a well-stocked first aid kit at home, work, and in your vehicle. Include supplies like bandages, antiseptics, gloves, scissors, burn cream, pain relievers, etc.

##### Local Medical Assistance:

- Indianhead Medical Center
  - Phone: (715) 468-7833
  - Address: 113 4th Ave, Shell Lake, WI 54871
  - Services: Emergency care, mental health services.

##### In Case of Injury or Medical Emergency:

1. Call 911 for immediate medical emergencies.
2. Provide First Aid if you are trained, including CPR, wound care, or stabilizing injuries until medical help arrives.
3. Transport to Hospital: If safe to do so, transport injured individuals to the nearest medical facility. Otherwise, wait for emergency responders.

##### **Mental Health Crisis Services:**

- Crisis Line: (888) 552-6642 (Available 24/7)
- National Suicide Prevention Lifeline: Dial 988
- Crisis Text Line: Text HOME to 741741

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#### **5. How to Report an Incident**

##### General Reporting Procedures:

1. Immediate Emergency Situations: Dial 911 for life-threatening emergencies, such as fire, medical emergencies, criminal activity, or accidents.
  - Provide clear details including your location, nature of the emergency, and any potential hazards.
2. Report Non-Emergency Incidents:
  - Notify your Project Manager or Supervisor at the office first. They will provide directions on any further reporting measures. As best as you are able stick to the facts with what you relay to them.
  - If Health or Safety related Notify Amy Robertson (HR) or if you are unable to reach them your Compliance Coordinator.

3. Local Non-Emergency Contacts:

- Washburn County Sheriff's Office: (715) 468-4720
- Shell Lake Police Department: (715) 468-7640

4. Public Health or Environmental Concerns:

- Washburn County Public Health: (715) 635-4400
- Wisconsin DNR: (888) 936-7463

5. Utility Emergencies:

- Xcel Energy: 1-800-895-1999
- Municipal Utilities: Contact local providers