

Watonwan County

Emergency Response Procedures Plan for Watonwan County, Minnesota

This plan provides a framework for responding to emergencies within Watonwan County, Minnesota, including key contacts, local authorities, evacuation procedures, first aid and medical assistance, and how to report an incident.

1. Emergency Contacts

Key Emergency Numbers:

- Emergency Services (Fire, Medical, Police): 911
 - Highmark Companies:
 - HR Manager: (763) 270-7623
 - Risk & Compliance Manager: (763) 270-7619
 - Nurse Hotline: (844) 412-7951
 - Watonwan County Sheriff's Office (Non-Emergency): (507) 375-3121
 - Poison Control: 1-800-222-1222
 - Watonwan County Public Health: (507) 375-3294
 - American Red Cross (Mankato Chapter): (507) 387-6664
 - National Weather Service (Weather Alerts): 1-800-889-6889
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2. Local Authorities

- Watonwan County Sheriff's Office
 - Phone: (507) 375-3121
 - Address: 715 3rd Ave S, St James, MN 56081
 - Services: County-wide law enforcement and emergency coordination.
 - St. James Police Department
 - Phone: (507) 375-8625 (Non-emergency)
 - Address: 706 2nd Ave S, St James, MN 56081
 - Services: Law enforcement within the city of St. James.
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3. Evacuation Procedures

Evacuation Routes and Shelters:

- Designated Evacuation Routes: State Highway 4, State Highway 30, and U.S. Highway 60.
- Evacuation Shelters:
 - St. James High School - 1001 10th Ave N, St James, MN 56081
 - First Lutheran Church - 302 Armstrong Blvd N, St James, MN 56081
 - Watkins Memorial Library Basement (Designated Shelter) - 125 5th St S, St James, MN 56081

Evacuation Procedure:

1. Stay Alert: Tune in to local news or emergency broadcasts.
2. Follow Directions: Evacuate as instructed by authorities.

3. Secure Property: Shut off water, gas, and electricity when safe.
4. Call for Support: Contact Watonwan County Emergency Management at (507) 375-3121.
5. Move Safely: Proceed to the nearest designated shelter.

4. First Aid and Medical Assistance and Mental Health Crisis Support

First Aid Procedures:

- Basic First Aid Kit: Keep a well-stocked first aid kit at home, work, and in your vehicle. Include supplies like bandages, antiseptics, gloves, scissors, burn cream, pain relievers, etc.

Local Medical Assistance:

- Mayo Clinic Health System – St. James
 - Phone: (507) 375-8611
 - Address: 1101 Mabel St, St James, MN 56081
 - Services: Emergency care, general health services, and behavioral health support.

In Case of Injury or Medical Emergency:

1. Call 911 for immediate medical emergencies.
2. Provide First Aid if you are trained, including CPR, wound care, or stabilizing injuries until medical help arrives.
3. Transport to Hospital: If safe to do so, transport injured individuals to the nearest medical facility. Otherwise, wait for emergency responders.

Mental Health Crisis Services:

- South Central Mobile Crisis Team: (877) 399-3040 (Available 24/7)
- National Suicide Prevention Lifeline: Dial 988 (Available 24/7)
- Crisis Text Line: Text HOME to 741741 (Available 24/7)

5. How to Report an Incident

General Reporting Procedures:

1. Immediate Emergency Situations: Dial 911 for life-threatening emergencies, such as fire, medical emergencies, criminal activity, or accidents.
 - Provide clear details including your location, nature of the emergency, and any potential hazards.
2. Report Non-Emergency Incidents:
 - Notify your Project Manager or Supervisor at the office first. They will provide directions on any further reporting measures. As best as you are able stick to the facts with what you relay to them.
 - If Health or Safety related Notify Amy Robertson (HR) or if you are unable to reach them your Compliance Coordinator.
3. Local Non-Emergency Contacts:
 - Watonwan County Sheriff's Office: (507) 375-3121
 - St. James Police Department: (507) 375-8625

4. Public Health or Environmental Hazards:
 - Watonwan County Public Health: (507) 375-3294
 - Minnesota DNR: (651) 296-6157

5. Utility Emergencies:
 - Xcel Energy: 1-800-895-1999 (Electric/Gas)
 - City of St. James Utilities: (507) 375-3241